

Oluwafemi Solomon Adalemo

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CAREER OBJECTIVE

With a passion for excellence, dedicated to making a world class impact to facilitate the accomplishment of my organization corporate goals as well as the opportunity for self-development development and growth.

ACADEMIC DETAILS

- Computer Science/B.Sc(Ed) [2013] with aggregate of 3.1 from Tai Solarin University of Education
- SSCE (NECO & WAEC) [2007] with aggregate of 5 from Nigeria Premier College
- Primary School Certificate [2001] with aggregate of 416 from Folly Nursery and Primary School
- Diploma in Computer Networking [2015] with aggregate of 1 from Sunymax Systems

WORK EXPERIENCE

- Worked as IT Department (Intern and Contract Staff Job) in Emzor Pharmaceutical Industry Limited from Oct 2011 to Jul 2014
Role :Worked as Project officer, Desk Officer, Computer network infrastructure support staff, Computer hardware technician, Researcher for top executives and Secretary to the Managing Director.
- Worked as National Youth Service in Nasarawa State University from Sep 2014 to Jul 2015
Role :Clerical duties, Researching and assisting the H. O. D of Religious Studies department.
- Worked as Assistant Poll Officer 1 in Independent National Electoral Commission from Mar 2015 to Apr 2015
Role :Responsibilities: Involved in accreditation of voters card with the use of card readers and also confirming the thumbprint details of voters.
- Working as Youth President in Redeemed Christian Church of God from May 2016 to till date
Role :Oversee the affairs of the youths (admin and spiritual)

PROJECT DETAILS

• China Pharmaceutical Companies Research

Description : I was given a research project by the Executive Director Subsidiaries to make findings about companies in China.

Duration : 1 month

Role : Chief Researcher

Team Size : 4

• Education and Mass Literacy Community Development Group

Description : Building and siting of sign board with educational quotes. Donation of books to selected public schools.

Duration : 2months

Role : Corp Member

Team Size : 40

FIELD OF INTERESTS

- IT Network and Hardware Solutions
- Office Administration
- Teaching

SKILLS

- Computer Engineering
- Microsoft Applications (Word, Excel, PowerPoint, Access)
- Computer Networking
- Customer Service and Time Management
- Teaching and Coordinating

INDUSTRIAL EXPOSURE

Industrial Visit at:

- Emzor Pharmaceutical Industry Limited

Inplant Training at:

- German DVT Office Administration Training

ACHIEVEMENTS

- Gained knowledge from IT, Administration and Customer Service Support Departments.

CURRICULAR ACTIVITIES

- Co-organized annual customers party
- Emzor Wellness Race

STRENGTH & HOBBIES

- Very good time manager
- Very good mind setter
- Very good goal getter
- Exploring the Internet to find good stuffs that will increase my knowledge base
- Travelling and adventure
- Doing music

REFERENCE

Mr. Uwagbai, Godwin

Assistant Manager ICT Unit Emzor Pharmaceuticals
Emzor Pharmaceutical Industry Limited
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Rev. Fr. Dr. Jake Otonko

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