

OLUSOLA AYODEJI O.

33-35, Udeco Medical Road, Chevron Drive, Chevron Roundabout, Lekki, Lagos.

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PROFESSIONAL SUMMARY

- ✓ Technically-adept with knowledge of MS Office Suite and creating Excel databases, Powerpoint presentations, Statistical Package for Social Sciences (SPSS) User and Data Analysis.
- ✓ Strong leadership and management skills.
- ✓ Strong team spirit and ability to effectively delegate.
- ✓ Strong Analytical skills.

PERSONAL DATA

Date of Birth: 4th of July, 1988

Sex: Male

Marital Status: Single

Religion: Christianity

Nationality: Nigerian

Language Proficiency: English, Yoruba

Objectives: To work with existing staff and facilities, contributing the best of my ability and quota, so as to improve organizational objectives and achieve managerial goal.

WORK HISTORY

Oct 2013- Present: **SELF-EMPLOYED**

Ayus Research Centre- 11, Prince Adetoye Str., Alasia,
Sango Otta, Ogun State.

Responsibilities: Assist people in writing their Project with delivery
Assist in developing research topic,

Nov 2015- October 2016: **TEACHER**

(Place of Primary Assignment)

Metu Memorial Secondary School, Onitsha, Anambra State

Responsibilities: Providing guidance and advice on educational and social matters.

October 2016- January 2017 **SITE MANAGER**

Regalo World Services

Lekki – Epe Express Road, Ikate Bus-stop, Lagos.

Responsibilities: Project site supervision, Admin. services and management and Business Development

ACADEMIC QUALIFICATION WITH DATE:

2016 **National Youth Service Corps Certificate**

2015 **Bachelor Of Science; Banking And Finance**

Osun State University- Osogbo, Osun State

2008 **Diploma in Business Administration**

Olabisi Onabanjo University- Ago-Iwoye, Ogun State.

2006 **Diploma In Computer Engineering**

BOF Computer Training Institute- Agbado, Lagos State.

HOBBIES: Football.

REFEREE: On request