

OLOGUN ADELEYE

Block 9, Flat 6, Nepa Close, Ahmadu Bello Way, Victoria Island, Lagos.

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PERSONAL PROFILE:

I am passionate about integrity. I have strong ability to work under pressure or under tight reporting schedule, good interpersonal skills with effective team work, excellent oral and written communication skills. Self motivated and target oriented.

OBJECTIVE:

To work with enduring legacy that will facilitate the accomplishment of set organizational goals and objectives with opportunity for self development, advancement and improvement while enjoying job satisfaction.

WORKING EXPERIENCE:

2011: **Elizabeth Philip Construction Nigeria Limited**

I can perform all the following but not limited:

Responsibilities: Staff Management,
Stock management,
Preparation of report on: Work done,
Work in progress,
Inventory of item at site,
Schedule of work to be done,
Inventory of materials received and used,
Booking appointment for the clients unbehalf of manager,
Clients management.

2010: Editor-in-Chief, **The Lead Magazine**

Responsibilities: Correspondent and Gate- keeping all the unwanted stories,
I perform the following Duties: collection and collation of materials,
Booking appointment with interwee,
Writing, editing and source for stories,
Writing of proposal for advert,
Page planning and monitoring.

2004 – 2006: **NTA 2, Channel 5, Television House, Ahmadu Bellow Way
Victoria Island, Lagos** – Attached to Production Department.

Responsibilities: Network the channel of Production in the control room,
Ability to use consol mixer.
Customers Service (manage messages between
Customers and Control room)
Writing of daily report unbehalf of producer of the program
Sending signal to the studio,
Monitoring of program via internet.

ACADEMIC QUALIFICATIONS:

2003 – 2005: The Polytechnic, Ibadan, Oyo State
ND Certificate in Mass Communication

1990 – 1996: Esedo Comprehensive High School, Oka, Akoko, Ondo State
Senior Secondary School Certificate Examination (SSCE)

PERSONAL DATA:

Sex: Male
Marital Status: Single
State of Origin: Ondo
Home Town: Oka Akoko
Nationality: Nigerian

HOBBIES: Writing, Traveling and Watching Television

REFEREES

1. J. A. Tolorunlogo
NNPC Lagos.
0806-099-1570
2. Barr. L.O Leonard
Ministry of Justice
Akure, Ondo State
0803-389-4846