

Asmau Yusuf Othman

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meahze@gmail.com
Mobile : 08085241900

OBJECTIVE

A young, vibrant, hardworking student, with excellent written and oral communications, research, and problem-solving skills. Able to acquire skills quickly and successfully take on new challenges.

ACADEMIC DETAILS

High school certificate

Institution : International school of Singapore
Year of Passing : 2013
Mark : -

IJMB

Institution : Ahmadu Bello University (ABU)
Year of Passing : Pursuing
Mark : -

International Baccalaureate middle years program

Institution : International school of Singapore
Year of Passing : 2011
Mark : -

WORK EXPERIENCE

- Working as Admin officer in Iummah Islamic organization from Jan 2016 to till date
Role :to schedule meetings, send meeting notice to all members, attend meetings, taking minutes with action points and follow up dates, maintain final drafts of all letters and outgoing correspondence for documentation
- Worked as Teacher in Abutech training Academy from Sep 2016 to Dec 2016
Role :teach biology and chemistry to ssce students pursuing to write WAEC and JAMB

FIELD OF INTERESTS

- Science and technology - have a passion for both science and technology. Have dreams of pursuing medical career, in addition, have good computer literary skills.
- Community service and involvement - I have been involved with so many Community service programs as helping people is one of the things that really bring me happiness
- Humanitarian assistance

SKILLS

- Language - speak Hausa very fluently, French slightly fluent, Spanish slightly fluent
- Microsoft office - word, excel, spreadsheet
- Mac operating systems
- Leadership
- Project management

ACHIEVEMENTS

- Red cross certified CPR persons
- Red cross certified life guard

CO-CURRICULAR ACTIVITIES

- Involved in babysitting for children
- Involved in a student initiated program aimed to help little children how to ride bicycles Organized by peer students (2011-2012)
- Teaching disabled children with down syndrome mathematics and English (2011-2012)

EXTRA CURRICULAR ACTIVITIES

- IDP camps visitation to distribute food items (2015-2016)
- IDP camps visitation as part of medical caravans (2015-2016)
- Volunteered at Iummah peace and unity convention 2015 & 2016

- Carried out a project to help raise funds for an orphanage in gwagwalada to help improve orphanage situations (2013)

STRENGTH

- Open minded
- Caring
- Organized
- Creative
- Hard working
- Patient

HOBBIES

- Blogging
- Entrepreneurship
- Creative writing
- Reading

REFERENCE

Mr john

Director

Abutech training Academy

08033378804

Abubakar saddiq

Amir

Iummah islamic organization

08033010665

Mohammad kabir

admin

Ahmadu Bello University (ABU)

08068895735

DECLARATION

I hereby declare that the above mentioned details are true to the best of my knowledge.