

ANYANWU, Faith Chinwe

37,Ado agbeyro kano state.

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Objective:

- To seek for an opportunity in a reputable financial Institution,with focus on banking operations,which will enable me to serve with dedication, using my exceptional customer service skills and expertise.
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Personal Details:

Sex: Female
Date of Birth: March ,12th 1989
LGA: Njaba
State: Imo
Nationality: Nigerian
Marital Status: Single

Academic Qualifications:

- National Youth Service Corps Akoko South West LGA, Oka, Ondo State. **Internal Auditor Trainee (NYSC)** (2012)
 - Nnamdi Azikiwe University, Upper Division Awka, Anambra State. **B.sc Banking& Finance 2nd Class** (2006)
 - Royal Kriston College, Mushin, Lagos. **West African Examination Council Certificate (WAEC)** (2005)
 - Estate Primary School, Aye Isolo, Lagos State. **First School Leaving Certificate and Testimonial** (1995)
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Employment and Professional Experience:

Union Bank Plc.

(2012 - 2014)

Position: Teller/Operations

State: Enugu

Responsibilities:

- Providing timely and courteous counter service to all customers.
- Receiving cash lodgement/Processing cash and cheque withdrawal.
- Monitoring Cash in till balance and requesting evacuation as required.
- Counting and sorting currency notes accurately.
- Processing and recording of FRSC payment and other E-payment collections.
- Ensuring validity of all instruments used in conducting transactions.
- Trained new tellers hired by the firm.
- Performing other duties as assigned by the Head Teller.

National Youth Service Corp.

(2011-2012)

Position: Internal Auditor Trainee

State: Ondo

Location: Akoko South West L.G.A Ondo State.

Responsibilities:

- Auditing of payment vouchers
 - Inventory / stock taking
 - Local Govt. Staff update
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Software Proficiency:

- Microsoft office (Ms word, Ms Excel, Ms PowerPoint, Ms Access)
Peachtree Accounting
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Areas Of Specialization:

Cash Telling,
Customer Service

Interest and Activities:

Reading, meeting people and Researching

Languages Spoken:

English, Igbo, Yoruba

Referees:

MR. Adedamola Adeyoyin .G.
Head Teller,
Union Bank of Nigeria, PLC.
Agbani Road, Enugu
Tel: 08033674311

MR. SYLVESTER OHA
Accountant
Nestle Nigeria Plc
Ilupeju - Oshodi Lagos
Tel: 08037220822