

# NISAKPO EDISEYE EDDIE

Ransom's Compound,  
Along Owudo/Bitterleaf Estate,  
Abuloma, Port Harcourt.  
Tel: 08032680819, 08098631274, 08060267991  
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## **Bio Data:**

Date of Birth: 29<sup>th</sup> April, 1976  
Sex: Male  
Marital Status: Married  
Local Govt. Area: Sagbama  
State of Origin: Bayelsa  
Nationality: Nigerian  
Religion: Christianity

## **Objectives:**

- After gaining employment, I wish to pursue an enviable career in which my skills now and the ones to be acquired in your organization will be actualized to fulfill the aims and objective of the organization.

## **Educational Qualifications with Dates:**

- Army Children's School, Rainbow Port Harcourt 1984-1989  
**First School Leaving Certificate (FSLC)**
- Stella Maris College, Port Harcourt 1990-1995  
**WAEC**
- University of Port Harcourt, Choba In Process  
**B.Sc Pol./Pub. Admin(in process)**

## **Working Experience:**

- **Mercy Express Limited, 1996-1998**  
Mile 1, Port Harcourt  
**Position: Operations Manager**  
**Duties:**
  - Incharge of the day to day running of all traveling vehicles
  - Receiving of all vehicle manifest
  - Overseeing the general maintenance of company vehicles
  - Procurement of spares for the repair and maintenance of vehicles.
  - Making sure that all vehicles are in good working condition and ready for movement all times.
- **Golden Moon Nigeria Limited, 1998-2005**  
Woji, Port Harcourt.  
**Position: Logistics Supervisor**  
**Duties:**
  - Incharge of operations for all company's vehicles and movements
  - Managements of all vehicles logbooks
  - Directs the movements of each vehicle and their drivers.
  - Making sure that all driving safety rules and regulations are being observed by the personnel.

- **Felpet Nigeria Limited,** **2005-2012**  
37 Bodo Road, GRA II, Port Harcourt.  
**Position: Logistics/Procurement Supervisor (Diesel).**  
**Duties:**
- Logistics planning of diesel supplies and trucks.
  - Planning the movements of drivers and vehicles.
  - Organizing the movement of purchased diesel from depot to dump/site.
  - Creating of fueling schedules of all sites.
  - Making sure that sites are fueled at the appropriate time.
  - Procurement and distribution of AGO (diesel) to their locations.
  - Procurement and sourcing of diesel operational equipment.

- **Sagbama Local Government Area** **2013-2016**  
Sagbama, Bayelsa State  
**Position: Personal Assistant to the Executive LGA Chairman**  
**Duties:**
- Organizing/Planning of meetings for the LGA Chairman
  - Incharge of day to day running of the LGA
  - Booking/Arrangement of the Chairman's trips.
  - Incharge of making and receiving calls for the Chairman.

**Other Qualifications:**

General Safety Certificate

**Summary of Ability:**

- Honesty and Humility
- Excellent Interpersonal and Communication skill
- Team Approach to work
- Fast Learner
- Ability to work with minimal supervision.
- Ability to work under pressure.

**Hobbies:** Reading, listening to good music, playing football and swimming.

**Referees:**

- **Mr. Patrick P. Nisakpo**  
Patnisco Nigeria Limited,  
No.5 Khana Street,  
D/line, Port Harcourt.  
Tel: 08035509138
- **Mr. Tokunbo Fadere**  
General Manager,  
Goden Moon Nig. Ltd.  
Woji, Port Harcourt.  
Tel: 08037244015
- **Mr. Chike Essom,**  
General Manager,  
Felpet Nig. Ltd.  
37 Bodo Road, GRA II,  
Port Harcourt.  
Tel: 08033680818