

IKUNE EMMANUEL

5, Alex Close, Sapele Email: ikuneemmanuel@gmail.com Tel:08034613321

OBJECTIVE: To be part of an organization where the culture and atmosphere enhance productivity that will result in full actualization of my career potentials.

PERSONAL DETAILS

Date of Birth: 5th Sept 1982
Marital Status: Married
Nationality: Nigerian

QUALIFICATIONS:

INSTITUTIONS	QUALIFICATION OBTAINED	DATE
Enugu State University of Science & Technology	B.Sc Sociology and Anthropology (Second Class)	2006 — 2009
University of Nigeria Nsukka	Diploma in Social Work (Credit)	2006
Federal University of Technology Akure	Certificate in Data Processing	2012
Senior School Certificate	WAEC Certificates	1997 & 2001

PROFESSIONAL BODIES

Nigerian Institute of Management (NIM) (Chartered)	Proficiency Certificate	2012
--	-------------------------	------

WORK EXPERIENCE

ORGANIZATION	RESPONSIBILITY/POSITION	DATE
Obencom Gas Plant, KM 1 Sapele Warri Road, Amuogodo, Sapele Delta State.	Supervise Operational Staff (Filler)	2014 till date

Power Holding Company of Nigeria (PHCN)	Marketer:	2013
---	------------------	------

Role; Ensure that all bills for the new Month are registered for records, and For reference purpose, taking meter readings and distribution bills to consumers, preparing of report after disconnection.

Federal Road Safety Club, Ore Command
Ondo State.

Provost 2012
Role; Held awareness campaigns and Seminars in various secondary schools *within Ore town in Ondo state*, to sensitize students and the general public on the importance of traffic signs and road Management.

Kayo Comprehensive High College Ore,
Ondo State.

National Youth Service(NYSC) 2011-2012
Role; Government Teacher

SKILLS

- Excellent communication and organizational skills
- Ability to undertake jobs with assurance of success under little or no supervision
- Can work with computer effectively
- Possesses team management ability
- Able to carry out assigned duty effectively
- Accept criticism as a positive perception to spur effectiveness

COMPUTER SKILLS

- Microsoft Word
- Microsoft Excel
- Data Base
- Microsoft PowerPoint
- Computer Maintenance

HOBBIES

Reading, singing and meeting people.

REFEREE

❖ **Mr. Messiah**
Marketing Officer
PHCN Warri Service Unit
Orhuwhurun
08053033418

❖ **Engr. Godswill Ofufo**
NNPC Ondo State
08184477892